



Office of the Chancellor

01 June 2015

MEMORANDUM ORDER NO. CCDP-2015-062

TO : ALL CONCERNED
THROUGH : Deans, Directors, Heads of Units and Offices
SUBJECT : FAPHE UTILIZATION FOR PGH CONFINEMENT

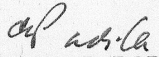
Please be informed that UP Manila and PGH employees who are confined at Philippine General Hospital, and would like to utilize their FAPHE benefits have two (2) options as follows:

1. You can pay directly your hospital bills as computed by PGH Billing Section to PGH Cash Office and then file reimbursement of expenses charged to FAPHE; or
2. You can make an arrangement with the PGH Billing Section to deduct the entire amount of hospital bill to be charged to FAPHE (provided that the amount of hospital bill is still within the allotted amount due to employees).

The Billing Section will then furnish the Accounting Offices of UPM or PGH, a copy of the hospital bill incurred that was charged to FAPHE for proper accounting and monitoring.

Payment to PGH shall be facilitated by Accounting Office in coordination with HRDO/HRDD.

Please be guided accordingly.


CARMENCITA D. PADILLA, MD, MAHPS
Chancellor