




University of the Philippines Manila
The Health Sciences Center

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9 January 2022

OVCAA MEMORANDUM

TO : Deans
Associate Deans for Academic Affairs
College Secretaries
Department Chairs / Program Coordinators

FROM : 
Nymia P. Simbulan, DrPH
Vice Chancellor for Academic Affairs

RE : **Completion Deadlines of Final Requirements in Courses for the First Semester, AY 2021-2022**

The country continues to face serious problems and challenges posed by the COVID-19 pandemic. The unprecedented increase in the number of individuals and families infected and affected by COVID-19, a considerable jump in hospital admissions, a very high positivity rate with NCR registering more than 50% as of 7 January 2022, and a significant percentage of frontline health workers getting sick of COVID-19 are clear proofs that everyone needs to maintain its vigilance in fighting the pandemic, through the consistent and sustained compliance with public health protocols.

The UP Manila community is not exempt from the harmful consequences of the pandemic. Reports of students, faculty, and staff infected and needing medical assistance have been reaching the UPM COVID-19 focal persons.

In this context, the University community -- students, faculty, and staff -- is reminded to take the necessary precautions and measures to protect themselves and their loved ones against the virus by practicing constant hand washing, wearing of mask correctly, and consistent distancing.

Furthermore, the faculty are again enjoined to exercise utmost flexibility, understanding, and consideration in dealing with students experiencing difficulties meeting course requirements on time. With the deadline for the submission of final grades this first semester moved to 28 January 2022, the faculty are strongly urged to:

1. Extend deadlines in the submission of course requirements/assignments;
2. Be discerning/sensitive in scheduling long and/or final examinations; and
3. Remove penalties and/or deductions for late submission of course requirements/assignments.

Thank you for your cooperation and compliance.