

14 May 2021

MEMORANDUM NO. CCDP-2021-191

TO : Deans, Directors, Heads of Units and Offices

SUBJECT: Work Arrangements during GCQ from May 15 to 31, 2021

The Greater Manila Area, also known as NCR Plus, will be under General Community Quarantine (GCQ) "with heightened restrictions" from May 15 until May 31, 2021. In this regard, UP Manila offices and units shall continue to observe a minimum of 30% up to a maximum of 50% operational capacity of their total personnel during the subject period.

Alternative work arrangements shall be in accordance with the guidelines of the Civil Service Commission (CSC) and shall be strictly monitored by the respective heads of units and offices to ensure that there will be no disruption of services.

Once again, everyone is enjoined to continue being intentionally cautious in avoiding contracting the virus by observing basic health and safety protocols.

For information and guidance.

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Carmencita D. Padilla, MD, MAHPS

Professor and Chancellor