



University of the Philippines

OFFICE OF THE PRESIDENT

11 April 2022

MEMORANDUM NO. PDLC 22-05

FOR : All Concerned

SUBJECT : **Half-day work on Wednesday, 13 April 2022**

In consideration of the Lenten season, the University will observe a half-day work schedule on 13 April 2022 (Wednesday). All alternative work arrangements because of the COVID-19 pandemic are also encouraged to be on a half-day schedule.

Units doing vital public services such as the PGH, health service units, security and police, PABX, garbage collection, shall observe the regular whole day work schedule. University officials and staff in these units, however, are urged to schedule their tasks with flexibility and understanding.

Please be guided accordingly.

A handwritten signature in blue ink, appearing to read "Nestor G. Yunque".

NESTOR G. YUNQUE

Vice President for Administration &
Officer-in Charge of the University