



University of the Philippines Manila
The Health Sciences Center


Office of the Vice Chancellor for Academic Affairs
8/F Philippine General Hospital Complex, Taft Avenue, Manila 1000, Philippines
Tel. (632)353-3508 • (632) 353-0331 | Email: upm-ovcaa@up.edu.ph

13 January 2022

OVCAA MEMORANDUM

TO : All Faculty

THROUGH : Deans
Associate Deans for Academic Affairs
Department Chairpersons

FROM : 
Nymia P. Simbulan, DrPH
Vice Chancellor for Academic Affairs

RE : **Schedule of Academic Activities for the First Semester, AY 2021-2022**

Please be informed that the announcement on the cancellation of classes in both public and private schools in the City of Manila from January 14 to 21 by Mayor Francisco Domagoso is not applicable to UP Manila given that classes for the First Semester, AY 2021-2022, have ended on 21 December 2021. Nevertheless, for courses with pending activities and requirements for the first semester, the faculty are given the flexibility to make the necessary adjustments in the schedules and deadlines that will work in the best interest of both faculty and students. For instance, the faculty may reset the schedule of final exams, provided the proper authorities are informed of the modifications in the schedule. Further, if there will be problems in meeting deadlines, such as in the submission of final grades, the faculty can request for an extension by discussing this with their Department Chairperson, College Secretary, and/or the Dean.

This flexibility for adjustments in schedules are being implemented consistent with Mayor Domagoso's purpose of declaring a 'health break' -- that is to ease the anxiety being experienced by the population with the unprecedented rise in COVID-19 cases, and also consistent with the following memoranda released earlier this year:

1. OVCAA memo to remind the University constituents to be vigilant in protecting themselves from contracting the virus and to reiterate the call for the faculty to exercise utmost flexibility, understanding, and compassion in dealing with students experiencing stress and difficulties in meeting course requirements on time;
2. OUR memo on the extension of deadline for submission of final grades until 28 January 2022.

Stay safe everyone.