

### What is the School of Health Sciences (SHS) ?

- Unit of University of the Philippines Manila, organized in 1976
- Pioneer and leader in ladderized curriculum for the health profession
- Main campus in Palo, Leyte
- Extension Campuses situated in Baler, Aurora, and Koronadal, South Cotabato

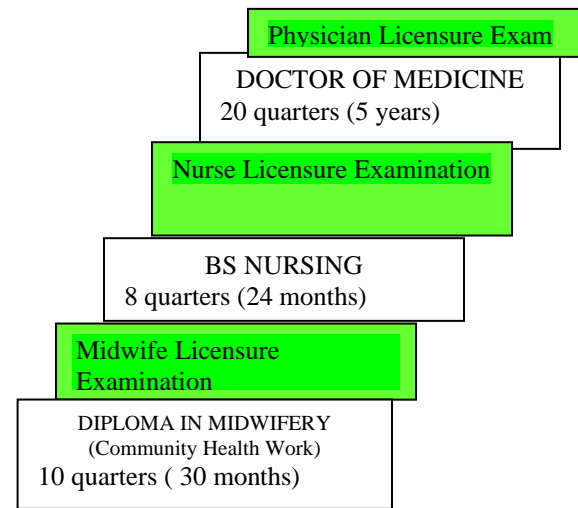
### What is the goal of the school?

- Train competent and nationalistic midwives, nurses and doctors who will stay and serve in the Philippines rather than go abroad.

### What are the special privileges of an SHS Student?

- All students do not pay tuition fee
- They do not take the UP College Admission test to be able to enter UP
- Their entry, education and service leave are supported by the community in the form of allowances for accommodation, food transportation and lodging.

### How are the scholars trained?



### Who can become a scholar?

- Senior High School Graduate
- Preferably 16-25 years old upon admission
- With not more than one year of college experience
- If out of school, preferably for not more than 3 years
- Comes from a depressed community in dire need of health workers
- Residence must preferably be 5 km distance from health facilities
- Parents and scholar are permanent residents of the community sending the scholar
- Must have resided in the sending community for at least 1 year prior to the nomination
- Nominated by the community through a barangay resolution signed by at least 75% of household heads.
- Family income of Php 100,000 or lower, preferred
- Physically and mentally fit
- COMMITTED TO STAY AND SERVE IN UNDERSERVED AREAS OF THEIR MUNICIPALITY/PROVINCE/REGION
- Outstanding BHW and TBAs may apply.
- Willing to sign a Return Service Agreement of 2 years for every year of training

### How does one become a scholar of SHS?

There are levels in the recruitment and selection process, with its own composition and defined functions.

#### 1. SHS Recruitment and Admissions Committee (RAC)

Composition: College Secretary (Chair),  
4 Faculty Representatives

Functions:

- Identifies target provinces/municipalities.
- Communicates with target provinces/municipalities through the Governor/Mayor

#### 2. Provincial Recruitment Committee (PRC)

Composition: Governor (Chair),

IPHO rep, DILG Rep, Health Related NGO Rep,  
Dep Ed Prov. Rep

Functions:

- Informs Mayors of the Scholarship
- Encourages Mayors to send scholars
- Provides financial support to scholars, if Municipality cannot provide needed support

#### 3. Municipal Recruitment Committee (MRC)

Composition : Mayor (Chair)

MHO, DILG rep, Dep Ed rep (Supervisor of Principal),  
BHW Assn President

Functions:

- Selects barangays in need of health workers and informs target communities of the scholarship
- Coordinates with the Sagguniang Bayan for the preparation of a Municipal Resolution providing for financial support for the scholars and the commitment to employ them after graduation
- Evaluates documents of scholars nominated by the barangay and endorses documents to SHS

#### 4. Barangay Screening and Nominating Committee (BSNC)

Composition: Barangay Captain,

Dep Ed Rep (Principal),

Rural Health Midwife in the Catchment Area

Three community members elected at large who are not related to the prospective nominee

Functions:

- Informs the community of the scholarship, qualifications and documents to prepare
- Accepts applicants for the scholarship
- Chooses a nominee who best meets the qualification criteria
- Assists the nominee in preparing the required documents.
- Makes a resolution endorsing the nominee, signed by 75% of Household Heads
- Submits documents to the Mayor for endorsement/submission to SHS

## 5. Barangay Assembly

Composition: Household Heads

Functions:

- Selects a nominee for the scholarship
- Makes a Barangay Resolution signed by a simple majority of household heads endorsing their nominee and stating the support they will provide.
- Endorses the nominee with documents to the Municipal Recruitment Committee.

### What documents must be submitted with the nomination?

- Barangay Resolution signed by at least 75% of household heads, in 3 copies
- An endorsement from the Local Health Board signed by the Municipal Mayor, The Municipal Health Officer, and a majority of all members of the Local Health Board.
- Community (Barangay) profile to include names of household heads, barangay population, total households, nutritional status of 0-5 yr old children, morbidity and mortality profile, malnutrition status, distance of community to RHU and nearest hospital, the Health Human Resource complement of the RHU, and the LGU scorecard with current data on selected health indicators.
- Medical Certificate issued by a government physician, supported by X-ray, CBC, Urinalysis, and stool exam within 6 months from date of submission
- Senior High School Report card, original and photocopy
- Birth Certificate (original and photocopy)
- Recent Income Tax Returns (W-2) of both parents
- Certification that the nominee and parents are permanent residents of the sponsoring barangay
- Certification that the nominee has physically resided in the nominating barangay for at least 1 year prior to the nomination
- Return Service Agreement between the nominee, endorsing community and the University, in prescribed format
- Transcript of Records and Honorable Dismissal for those with college experience

- Municipal Ordinance indicating the support to be provided by the LGU and the commitment to employ the scholar after graduation.
- If married, a consent of the spouse shall be required, and a photocopy of the marriage contract.
- 2x2 Passport photo

### Where should documents be sent?

- Send all photocopy of nomination documents to:

Dr. Amabel A. Ganzo  
College Secretary  
UP Manila School of Health Sciences  
Palo, Leyte

- Original copies should be hand carried by the nominees when they personally come to SHS.

### Important Dates to Remember

First Week of July – deadline for submission of documents at SHS

Second week of July – Start of sending out of Letters of Confirmation

August 10-12 - Orientation (Compulsory) and Enrollment

August 17 – Start of Classes

### Number and persons to call for Information/Clarification:

- 053 - 832 2442 Jefferson C. Navales  
Matilde Pacheco  
(Student  
Records Examiner)



University of the Philippines Manila  
SCHOOL OF HEALTH SCIENCES  
Palo, Leyte

**RECRUITMENT  
PRIMER  
AY 2020-2021**