

**UNIVERSITY OF THE PHILIPPINES MANILA**  
**Indicative Annual Procurement Plan for FY 2024**  
**SERVICES (GAA / Fund 101)**

Code (PAP)	Procurement Program/Project	PMO / End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
22034	Air Conditioning Maintenance Services	Air con cleaning & maintenance Split type ( wall mounted )	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024			101	24,000.00	24,000.00	-	Services
22034	Air Conditioning Maintenance Services	Air con cleaning & maintenance Window type	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024			101	50,000.00	50,000.00	-	Services
22034	Air Conditioning Maintenance Services	Repair of split type ACU 1HP	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024			101	20,000.00	20,000.00	-	Services
22034	Air Conditioning Maintenance Services	Repair of split type ACU 5HP	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024			101	40,000.00	40,000.00	-	Services
22034	Air Conditioning Maintenance Services	Repair of window type ACU window type	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024			101	32,000.00	32,000.00	-	Services
22200	Air Conditioning Maintenance Services	Preventive Maintenance of Airconditioning units	UPM College of Arts and Sciences	Small Value Procurement	January to December 2024			101	462,875.00	462,875.00	-	Services
22034	Air Conditioning Maintenance Services	Air con cleaning & maintenance Split type ( ceiling mounted )	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024			101	35,000.00	35,000.00	-	Services
22442	Air Conditioning Maintenance Services	Airconditioning Unit, 2HP	UPM College of Public Health	Small Value Procurement	January to December 2024			101	490,000.00	490,000.00	-	Services
22304	Editorial, Design, Graphic and Fine Art Services	Subscription plans for Dropbox (1 time payment)	UPM Philippine Eye Research Institute	Small Value Procurement	January to December 2024			101	12,320.00	12,320.00	-	Services
22304	Editorial, Design, Graphic and Fine Art Services	Subscription plans for Wix (1 time payment)	UPM Philippine Eye Research Institute	Small Value Procurement	January to December 2024			101	15,456.00	15,456.00	-	Services
22145	General Repair and Maintenance Services	air cleaner for vehicle	UPM School of Health Sciences Baler-Extension	Small Value Procurement	January to December 2024			101	2,500.00	2,500.00	-	Services
22145	General Repair and Maintenance Services	fan belt for vehicle	UPM School of Health Sciences Baler-Extension	Small Value Procurement	January to December 2024			101	6,000.00	6,000.00	-	Services
22034	General Repair and Maintenance Services	Repair of Cellular phone	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024			101	5,000.00	5,000.00	-	Services
22034	General Repair and Maintenance Services	Repair of Duplicating machine	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024			101	15,000.00	15,000.00	-	Services
22034	General Repair and Maintenance Services	Repair of Video Camera/ Camera	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024			101	15,000.00	15,000.00	-	Services
22034	General Repair and Maintenance Services	Repair of copier	UPM College of Allied Medical Professions	Direct Contracting	January to December 2024			101	15,000.00	15,000.00	-	Services
22034	General Repair and Maintenance Services	Repair of electric appliances	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024			101	5,000.00	5,000.00	-	Services
22034	General Repair and Maintenance Services	Repair of mixer	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024			101	6,000.00	6,000.00	-	Services
22034	General Repair and Maintenance Services	Repair of portable sound system	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024			101	10,000.00	10,000.00	-	Services
22034	General Repair and Maintenance Services	Repair of power amplifier	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024			101	6,000.00	6,000.00	-	Services
22034	General Repair and Maintenance Services	Repair of projector	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024			101	10,000.00	10,000.00	-	Services

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22034	General Repair and Maintenance Services	Repair of water pump	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024				101	20,000.00	20,000.00	-	Services
22200	General Repair and Maintenance Services	General repair of airconditioning units	UPM College of Arts and Sciences	Small Value Procurement	January to December 2024				101	264,500.00	264,500.00	-	Services
22200	General Repair and Maintenance Services	Preventive Maintenance and Repair of Fire Alarm System	UPM College of Arts and Sciences	Small Value Procurement	January to December 2024				101	79,348.00	79,348.00	-	Services
22200	General Repair and Maintenance Services	Preventive maintenance/repair of drinking fountain	UPM College of Arts and Sciences	Small Value Procurement	January to December 2024				101	17,192.00	17,192.00	-	Services
22200	General Repair and Maintenance Services	Repair of Duplo Machine	UPM College of Arts and Sciences	Direct Contracting	January to December 2024				101	26,450.00	26,450.00	-	Services
22200	General Repair and Maintenance Services	Repair of Fuji Xerox	UPM College of Arts and Sciences	Direct Contracting	January to December 2024				101	15,870.00	15,870.00	-	Services
22200	General Repair and Maintenance Services	Repair of Kyocera copiers	UPM College of Arts and Sciences	Direct Contracting	January to December 2024				101	158,700.00	158,700.00	-	Services
22200	General Repair and Maintenance Services	Repair of Risograph	UPM College of Arts and Sciences	Direct Contracting	January to December 2024				101	26,450.00	26,450.00	-	Services
22200	General Repair and Maintenance Services	Repair of water pump. 1Hp, Type: CAM 100-HL	UPM College of Arts and Sciences	Small Value Procurement	January to December 2024				101	36,000.00	36,000.00	-	Services
22433	Office Equipment Supplies and Consumables	Maintenance box for WF C579R printer	UPM National Teacher Training Center for the Health Professions	Shopping	January to December 2024				101	5,000.00	5,000.00	-	Services
22304	General Repair and Maintenance Services	Preventive maintenance and calibration of 10 units ACU	UPM Philippine Eye Research Institute	Small Value Procurement	January to December 2024				101	77,000.00	77,000.00	-	Services
22304	General Repair and Maintenance Services	Preventive maintenance and calibration of Biological safety cabinet	UPM Philippine Eye Research Institute	Small Value Procurement	January to December 2024				101	10,000.00	10,000.00	-	Services
22304	General Repair and Maintenance Services	Preventive maintenance and calibration of Vitek 2	UPM Philippine Eye Research Institute	Small Value Procurement	January to December 2024				101	27,500.00	27,500.00	-	Services
22304	General Repair and Maintenance Services	Preventive maintenance and calibration of digital balance	UPM Philippine Eye Research Institute	Small Value Procurement	January to December 2024				101	7,150.00	7,150.00	-	Services
22304	General Repair and Maintenance Services	Preventive maintenance and calibration of memmert oven UF30	UPM Philippine Eye Research Institute	Direct Contracting	January to December 2024				101	6,930.00	6,930.00	-	Services
22304	General Repair and Maintenance Services	Preventive maintenance and calibration of microscope BX50F4, microscope CX21, laboratory refrigerator and ultra low freezer	UPM Philippine Eye Research Institute	Direct Contracting	January to December 2024				101	33,000.00	33,000.00	-	Services
22304	General Repair and Maintenance Services	Preventive maintenance and calibration of rotary microtome and tissue processor	UPM Philippine Eye Research Institute	Direct Contracting	January to December 2024				101	44,000.00	44,000.00	-	Services
22304	General Repair and Maintenance Services	Repair of autoclave YTM 16.6 L and GB Med 25 L	UPM Philippine Eye Research Institute	Direct Contracting	January to December 2024				101	15,000.00	15,000.00	-	Services
22304	General Repair and Maintenance Services	Repair of sharp copier Model-3114N	UPM Philippine Eye Research Institute	Small Value Procurement	January to December 2024				101	26,000.00	26,000.00	-	Services
22396	General Repair and Maintenance Services	Maintenance and repair of computer and accessories	UPM Sentro ng Wikang Filipino	Small Value Procurement	January to December 2024				101	10,000.00	10,000.00	-	Services
22457	General Repair and Maintenance Services	MULTIFUNCTION MACHINE preventive maintenance, repair, and upkeep.	UPM Alumni Relations and Placement Office	Small Value Procurement	January to December 2024				101	10,000.00	10,000.00	-	Services
22457	General Repair and Maintenance Services	PROJECTOR preventive maintenance, repair, and upkeep.	UPM Alumni Relations and Placement Office	Small Value Procurement	January to December 2024				101	5,000.00	5,000.00	-	Services
22457	General Repair and Maintenance Services	Photocopier preventive maintenance, repair, and upkeep.	UPM Alumni Relations and Placement Office	Direct Contracting	January to December 2024				101	15,000.00	15,000.00	-	Services

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22457	General Repair and Maintenance Services	REFRIGERATOR preventive maintenance, repair, and upkeep.	UPM Alumni Relations and Placement Office	Small Value Procurement	January to December 2024		101	5,000.00	5,000.00	-	Services
22457	General Repair and Maintenance Services	SCANNER preventive maintenance, repair, and upkeep.	UPM Alumni Relations and Placement Office	Small Value Procurement	January to December 2024		101	10,000.00	10,000.00	-	Services
22034	Laundry Services	Laundry Services	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024		101	500.00	500.00	-	Services
22034	Laundry Services	Laundry Services	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024		101	500.00	500.00	-	Services
22034	Laundry Services	Laundry Services	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024		101	500.00	500.00	-	Services
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22034	Laundry Services	Laundry Services	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024		101	500.00	500.00	-	Services
22034	Laundry Services	Laundry Services	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024		101	500.00	500.00	-	Services
22034	Laundry Services	Laundry Services	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024		101	500.00	500.00	-	Services
22034	Laundry Services	Laundry Services	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024		101	500.00	500.00	-	Services
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22034	Laundry Services	Laundry Services	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024		101	500.00	500.00	-	Services
22034	Laundry Services	Laundry Services	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024		101	500.00	500.00	-	Services
22034	Laundry Services	Laundry Services	UPM College of Allied Medical Professions	Small Value Procurement	January to December 2024		101	500.00	500.00	-	Services
22242	Printing Services	Materials for the NAST Annual Scientific Meeting participation	UPM Information Publication and Public Affairs Office	Small Value Procurement	January to December 2024		101	15,000.00	15,000.00	-	Services
0	Services	UP Manila Contract for Manpower Services	UP Manila	Competitive Bidding	July 2023 to June 2025		101	2,000,000.00	2,000,000.00	-	Services
0	Services	UP Manila Contract for Security Services	UP Manila	Competitive Bidding	February 2024 to January 2025		101	3,000,000.00	3,000,000.00	-	Services
22200	Services	Pest Control Services/termite/pest control	UPM College of Arts and Sciences	Small Value Procurement	January to December 2024		101	462,875.00	462,875.00	-	Services
22304	Telecommunications Provider	Telephone services (1 year) including upgrade for internet services	UPM Philippine Eye Research Institute	Small Value Procurement	January to December 2024		101	36,000.00	36,000.00	-	Services

**7,748,116.00**

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Prepared by:

*Shustamant*  
**SHIELA MARIE C. BUSTAMANTE**  
 Administrative Aide VI, PMO

Reviewed by:

*mpcruind*  
**LENETTE LORENA P. CRUCIDO**  
 Officer-In-Charge, PMO

Certification as to availability of funds:

*Lovellette C. Saguid*  
**LOVELLE C. SAGUID**  
 Chief, Budget Office

Recommending Approval:

*Johanna Patricia D. Adevoso-Cañal*  
**JOHANNA PATRICIA D. ADEVOSO-CAÑAL, M.D., MHA, MSc**  
 Vice Chancellor for Administration and Finance

Approved by:

*Michael L. Tee*  
**MICHAEL L. TEE, M.D., MHPEd**  
 Chancellor & Professor