

## If there is an **Explosion:**

- 1** Take cover under sturdy furniture, or leave the building if directed to do so by emergency responders.
- 2** Stay away from windows.
- 3** Do not light matches.
- 4** Move well away from the site of the hazard to a safe location.
- 5** Only use stairs
- 6** Call your Building Marshall or Communication Officer and the UP PGH Police at 5548400 local 2552 - 2551



University of the Philippines Manila  
Health and Safety Committee

## **REMEMBER:**

### **PREPARATION IS KEY.**

Take every step necessary to meet the threat.

Bomb jokes or false bomb threat is a violation of **Presidential Decree 1727** punishable with **Five (5) years imprisonment** or **PHP 40,000 fine**, or both.

## When you receive a Bomb Threat

## WHAT TO DO DURING A **BOMB THREAT**

WHILE IN UPM-PGH PREMISES



## If You Receive a Bomb Threat:

- 1** Stay calm and keep your voice calm.
- 2** Pay close attention to details. Talk to the caller to obtain as much information as possible.
- 3** Take notes. Ten Things to ask:

\_\_\_\_\_

When will it explode? \_\_\_\_\_

Where is it right now? \_\_\_\_\_

What does it look like? \_\_\_\_\_

What kind of bomb is it? \_\_\_\_\_

Where did you leave it? \_\_\_\_\_

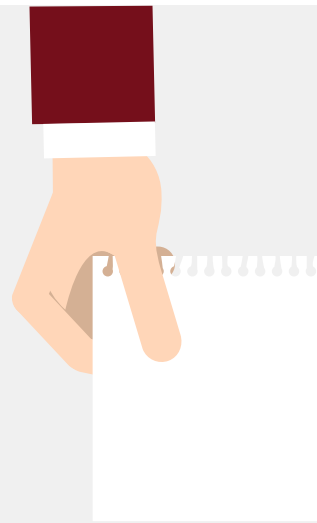
Did you place the bomb? \_\_\_\_\_

Who is the target? \_\_\_\_\_

Why did you plant it? \_\_\_\_\_

What is your address? \_\_\_\_\_

What is your name? \_\_\_\_\_



- 4** Observe the caller's:
  - Speech patterns (accent, tone)
  - Emotional state (angry, agitated, calm, etc.)
  - Background noise (traffic, people talking and accents, music and type, etc.)
  - Age and gender
- 5** Write down other data:
  - Date and time of call
  - How threat was received (letter, note, telephone)
- 6** Call your Building Marshall or Communication Officer and the UP PGH Police at 5548400 local 2552 - 2551 and submit your notes from the telephone call or the bomb threat (letter or note) to them.

## In Any Bomb Threat Situation:

- Check your work area for unfamiliar items.
- Do not touch suspicious items.
- Take personal belongings when you leave.
- Leave doors and windows open.
- Do not turn light switches on or off.
- Only use stairs.
- Do not use elevators.